## Apple Seed Program Funding

**Information and Application**

The Apple Seed Program Funding Committee is inviting applications for funding for the
2022-2023 school year. Teachers and other SJSD personnel are encouraged to submit applications to fund their **innovative** ideas. The St. Joseph School District Foundation is looking for truly innovative projects that it can help make reality by offering financial support.

* The Selection Committee reviews all applications for consideration.
* Projects are reviewed on a competitive basis.
* Project funding awards have ranged from $200 to $7,000.

### Guidelines/Criteria

~ Funding is awarded for projects that will directly impact students and student learning and engagement.

~Supplies, transportation, materials, and equipment expenses are among those items funded while salaries are not fundable**.**

~Fall 2022 awards are to be used before May 2023.

~ While the project can involve as many staff as necessary, please select one person as the grant’s “lead.” The lead will be responsible for ordering and receiving materials and supplies.

~ School counselors and other staff may apply for project funding. Projects may include innovative before and after school programs that enhance student learning and engagement.

~ Funding will only be awarded to new, innovative projects and cannot be used to continue or expand existing programs or projects.

~ Winners will be announced in October.

1) Submitted applications may be used for exemplary purposes in subsequent years.

2) Curriculum directors have opportunity to add value to applicant’s scores. (See rubric.)

 (If you have any questions, please contact Lori Zillner, at 671-4117 or email her at lori.zillner@sjsd.k12.mo.us)

## APPLICATION DEADLINE IS, March 3, 2023.

**Apple Seed Application Form – 2023**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

Lead Applicants’ Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Building/Department:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total Budget Requested: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (includes shipping and handling)

Principal or Supervisor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lead Applicant’s work and home phone numbers: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please complete the section above **and** attach **a one to two page concept paper** with the following items addressed: (Please limit other attachments.)

1. Describe the project (Include clear **purpose statement** and the **procedures** that will be used). Discuss materials needed and methods used; specify resource personnel; and list timetable of activities. What need/problem/issue/opportunity does this project address?
2. State your **objectives** clearly and explain their importance.
3. Explain your **plans for evaluating** the project. Do they fit the nature of the project? How will you determine whether your objectives have been achieved?

4. Explain how this project will **benefit students** in the school in which it is being conducted. How many students will be affected by this project? Explain the number.

1. Detail your **budget request**. Include specific information such as kinds of materials needed, sources of supplies, quantities, and actual costs. **Be sure to include shipping fees**.
2. Show how the project is **innovative** and **effective.** How will it enhance student achievement and increase their motivation to learn?

 • Upon completion of project, you will need to submit a written evaluation and report to the Apple Seed Selection Committee by the middle of following term.

 • Send the original application package and **seven** copies to Lori Zillner, Enright Center by Friday, September 14, 2018. Be sure your principal’s signature is included.