



St. Joseph School District
2018-2019 American Family Insurance Volunteer of the Year
Procedures and Suggestions for Nominating Candidates

The Volunteer of the Year award is being offered in conjunction with the Teacher of the Year, Innovator of the Year and Support Person of the Year. The intent is to bring awareness that community support is vital through individuals who dedicate their time volunteering and/or mentoring students to support the educational staff.

WHO IS ELIGIBLE?

Any volunteer or mentor who recorded hours by signing in and out at any SJSD location during the 2017-2018 school year.

CRITERIA FOR AWARD NOMINEES:

- Genuine passion for volunteer service.
- Going above and beyond what is asked and finding new and innovative ways to serve.
- Encouraging those who volunteer and inspiring others to become active in volunteering.
- A significant accomplishment in the past year involving volunteers or volunteer service.

HOW TO NOMINATE:

Candidates may be nominated by: employees, teachers, administrators, students, student organizations, parent groups, or school patrons. A person can be nominated in subsequent years, unless they have previously served as a Volunteer of the Year. The selection committee will notify each individual of his or her nomination.

WHEN IS THE NOMINATION DEADLINE?

The nomination deadline is **Monday, February 12, 2018**. Completed nomination forms must be submitted to Roxanne McCulloch-Perry by Monday, February 12, 2018.

WHERE TO OBTAIN NOMINATION FORMS:

Nomination forms are available in all buildings in the principal's office, the Board of Education and Human Resources at the Downtown office (10th & Felix), and on the SJSD Foundation website.

SELECTION DATE:

The Volunteer of the Year committee will select the Volunteer of the Year and the recipient will be announced at the Tribute to Teachers and Staff Dinner in April 2018.

2018-2019 Volunteer of the Year Nomination Form

Submit this form to the committee no later than **Monday, February 12, 2018.**

1. Name of Nominee _____

2. Address and Phone _____

3. Volunteer Location(s) _____

4. Person or organization making this nomination: _____

Address/Phone Number: _____

5. Paragraph explaining reasons for making this nomination, pictures, letters from teachers (all information is welcome):

Attach one additional page if necessary.

Volunteer of the Year for the St. Joseph School District
(To be completed by Nominee)

1. Name _____

2. Volunteer Location(s) _____

3. Volunteer activities and duties _____

4. Total number of years volunteering with St. Joseph School District _____

Please Attach the Following Information

- Brief Biographical Sketch

- Listings of clubs, civic services, and other community involvement

My submission of this application is my agreement to participate and represent all volunteers and mentors in the St. Joseph School District and serve when needed. I agree to appear before the selection committee if selected as a finalist.

Signature

Please Return To:

Roxanne McCulloch-Perry, SJSD Volunteer Services Coordinator
925 Felix, St. Joseph, MO 64501
roxanne.mcculloch-perry@sjsd.k12.mo.us

MUST BE RECEIVED NO LATER THAN MONDAY, FEBRUARY 12, 2018