



**St. Joseph School District**  
**2019-2020 Bender's Home Care Teacher of the Year**  
Procedures and Suggestions for Nominating Candidates

The Teacher of the Year program is conducted annually in St. Joseph in conjunction with the Missouri Department of Elementary and Secondary Education and the National Teacher of the Year program. Designed to focus public attention on excellence in teaching, the Teacher of the Year program is the oldest nationwide program honoring classroom teachers. Once again, the St. Joseph School District Foundation has agreed to sponsor the 2019-2020 St. Joseph Teacher of the Year competition.

**WHO IS ELIGIBLE?**

Any full-time teacher currently employed by the District (Preschool - Grade 12) may be a candidate for the program. School personnel whose duties are primarily administrative (such as principals, librarians, or guidance counselors) are not eligible. Teachers must have three years of teaching experience and **not be** currently involved in a Personal Improvement Plan.

**CANDIDATES SHOULD POSSESS THE FOLLOWING QUALIFICATIONS:**

- Be skilled and dedicated teachers who plan to continue teaching in the future
- Have the respect and admiration of students, parents, and colleagues
- Play an active role in the community (serve/lead in civic, religious, or humanitarian activities)
- Be poised, articulate, and meet people easily

**HOW TO NOMINATE:**

Candidates may be nominated by teacher organizations, administrators, students, student organizations, parents, parent groups, school patrons, or colleagues. Permission from the nominee is not required at this time. The Selection Committee will notify each teacher of his/her nomination.

**WHEN IS THE DEADLINE TO NOMINATE?**

The nomination deadline is **Friday, February 21, 2020**. Completed forms must be submitted to the Superintendent's Office through inner school mail or e-mail to [officeofthesuperintendent@sjsd.k12.mo.us](mailto:officeofthesuperintendent@sjsd.k12.mo.us) no later than 4:00 PM on Friday, February 21, 2020.

**WHERE TO OBTAIN NOMINATION FORMS:**

Nomination forms are available in all buildings in the principal's office, the Board of Education and Human Resources at the Downtown office (10th & Felix), and on the SJSD Foundation website.

**SELECTION DATE:**

The SJSD Foundation's Teacher of the Year Selection Committee will select the St. Joseph Teacher of the Year, and the recipient will be announced during the Tribute to Teachers Recognition Dinner in April 2020. The St. Joseph Teacher of the Year automatically becomes the District's entry in the Missouri State Teacher of the Year competition.

